

Cancellation Policy:

I understand that unanticipated events happen occasionally in everyone's life. In the interest of being effective and fair to all clients, the following policies are honored.

24 hour advance notice is required when cancelling an appointment. This allows the opportunity for someone else to schedule an appointment. If you are unable to give 24 hours advance notice, you will be charged the **full amount** of your appointment. This amount must be paid prior to your next scheduled appointment.

No-shows:

Anyone who does not show up at the location where the session is scheduled, either forgets or consciously chooses to forgo their appointment for whatever reason will be considered a **"no-show."** They will be **charged** for their **"missed"** appointment.

Late Arrivals:

If you arrive late, your session may be shortened in order to accommodate others whose appointments follow yours. Depending upon how late you arrive, your therapist will then determine if there is enough time remaining to start a session. Regardless of the length of the session actually given, **you will be responsible for the "full" session.** Out of respect and consideration to your therapist and other customers, **please** plan accordingly and be on time.

By signing below, I understand this cancellation policy, and understand I will be responsible for paying the full amount of my session if I cancel without giving a 24 hour notice, or do not show up for my session.

Client Signature

Date